

## APPENDIX 2.05b

# Tyndale Park Christian School

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## IN THE EVENT OF A VOLCANIC ERUPTION AND POSSIBLE ASH FALL

The following Emergency Responses are to be observed:

The event will be indicated with short-continuing bursts of the siren, and all class teachers will be informed verbally by the Principal/School Manager or the delegated person.

### Class Teacher:

1. Call your own class pupils to your classroom and check each one off on the class roll.
2. Close and keep closed all windows and doors in the classroom.
3. Engage the students in non-physical activities to preserve oxygen. All pupils are to be seated.
4. Keep the students in your own classroom until further instruction from the office.
5. For toilet visits pupils are to move quietly through other classrooms to the staff toilets.
6. Teachers and pupils are to wear a face mask if the need arises to go outside, but only with permission from the office.

### Office Staff:

1. Sound the siren should such an emergency be declared.
2. Disconnect all downpipes from the water tanks. These are located at either end of the gutters over the toilet block.
3. Close all windows in all other rooms apart from the classrooms.
4. Fill containers in the staff kitchen with drinking water.
5. Inform all parents of the situation when and if possible.
6. Listen to the radio for Civil Defence Instructions.
7. Should the need to stay overnight arise, assemble all staff and pupils in the assembly hall, ensuring they have all their bags and clothing with them.
8. Keep staff and pupils regularly informed.
9. Be ready to evacuate by Emergency Services when they arrive. Have a list of all pupils and staff and record with whom and where they go – for simplicity keep classes and teachers together.
10. Have the following items on hand, especially when there is no power:
  1. A radio that works on batteries or use a car radio.
  2. Torches and batteries.
  3. Face masks.
  4. Food provisions (fruit bars etc).